



WAVERLEY BOROUGH COUNCIL

Licensing Team, Waverley Borough Council, The Burys, Godalming, Surrey GU7 1HR
Telephone: 01483 523033

TEMPORARY EVENT NOTICE

Please do not give a Temporary Event Notice if you cannot comply with the minimum notice period of **10 clear working days**, excluding the day of receipt of the notice by the Council and the Police and the day of the event. Saturdays, Sundays and Bank Holidays are not counted as 'working days'. If in doubt, consult the Licensing Team. Notices received late must be rejected by the Council. **The fee is not refundable.** You should keep a copy of the completed notice for your records.

You must give Notice of your proposed event as follows:

- deliver or send **two copies** of the fully completed Notice, ensuring that the **10 clear working days** notice can be met, to Waverley as the licensing authority;
- deliver or send a **third copy** of the Notice to the Chief Officer of Surrey Police at the same time. Send this copy **c/o POLICE LICENSING OFFICER, CRANLEIGH POLICE STATION, HORSHAM ROAD, CRANLEIGH, SURREY GU6 8DR.** The Police must have the same minimum notice as the Council.

If accepted and in time, Waverley (the licensing authority) will endorse one copy and return it to you as an acknowledgement of receipt. Please enclose a large enough stamped addressed envelope for return of your copy notice. Please check that you have enough postage on all your envelopes, as they may not otherwise be delivered to the addressee. This may cause the Notice to be rejected. Larger envelopes have an extra postage charge. We will also send you a spare copy Notice for future use with your endorsed copy Notice.

APPLICATION

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)	
1. YOUR NAME	
Title	(delete as appropriate) Mr Mrs Miss Ms Other (please state)
Surname	Kaliyati
Forenames	Kelvin
2. PREVIOUS NAMES (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)	
Title	(delete as appropriate) Mr Mrs Miss Ms Other (please state)
Surname	
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	

6. YOUR CURRENT ADDRESS (We will use this address to correspond with you unless you complete the separate correspondence box below)	
Lounge Bar 1 High Street Godalming	
Post town Surrey	Post code GU7 1AZ
7. OTHER CONTACT DETAILS	
TELEPHONE NUMBERS Daytime Evening (optional) Mobile (optional)	01483 862 610 07889 790 795
FAX (optional)	
E-Mail Address (optional)	Kelvin@limeuk.com
8. ALTERNATIVE ADDRESS FOR CORRESPONDENCE (If you complete the details below, we will use this address to correspond with you)	
Post town	Post code
9. ALTERNATIVE CONTACT DETAILS (IF APPLICABLE)	
TELEPHONE NUMBERS Daytime Evening (optional) Mobile (optional)	
FAX (optional)	
E-Mail Address (optional)	

2. The premises
Please give the address of the premises where you intend to carry on the licensable activities. If it has no address give a detailed description (including the Ordnance Survey references). Provide a sketch plan if appropriate. (Please read note 2)
Lounge Bar and Grill 1 High Street Godalming Surrey GU7 1AZ
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. Provide a sketch plan if appropriate. (Please read note 3)
Please describe fully the nature of the premises below. (Please read note 4)
Bar and Grill

Pease describe fully the nature of the event below. (Please read note 5)

"Cayote Ugly" themed special night.

3. The licensable activities

Please state the licensable activities that you intend to carry on at the premises (please mark an "X" next to each licensable activities you intend to carry on).
(Please read note 6. If you are unsure of the need for a Notice to cover your event, please check with the Licensing Section)

The sale by retail of alcohol (not including sealed bottles as prizes – raffles/tombola for instance)	X
The supply of alcohol by or on behalf of a <u>club</u> to, or to the order of, a member of the club	X
The provision of regulated entertainment (See list at Note 6)	X
The provision of late night refreshment (hot food or drink after 2300 and up to 0500)	X

Please state the date(s) on which you intend to use these premises for licensable activities. Events going beyond midnight will cover at least two dates.
(Please read note 7)

Friday 22 April 2011

Please state the times (in 24 hour clock) during the event period that you propose to carry on licensable activities. (Please read note 8)

1200 - 0200

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Absolute maximum of 499 people in total.)
(Please read note 9)

100

If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please mark an "X" next to the appropriate box). (Please read note 10)	On the premises only	X
	Off the premises only	
	Both	

4. Personal licence holders (Please read note 11)		
Do you currently hold a valid personal licence? (Please mark an "X" in the box that applies to you)	Yes X	No
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority	Manchester	
Licence number	092272	
Date of issue	(exact date not known – not printed on card)	
Date of expiry	31 May 2016	
Any further relevant details		

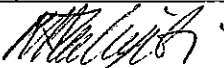
5. Previous temporary event notices you have given (Please read note 12)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? (Please mark an "X" in the box that applies to you)	Yes	No X
If answering yes, please state the number of temporary event notices you have given for events in that same calendar year		
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes	No X

6. Associates and business colleagues (Please read note 13)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes	No X
If answering yes, please state the total number of temporary event notices your associate(s) have given for events in the same calendar year		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes	No X
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark "X" in the box that applies)	Yes	No X
If answering yes, please state the total number of temporary event notices your business colleague(s) have given for events in the same calendar year.		

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes	No X
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7. Checklist (Please read note 14)	
I declare that I have (Please mark the appropriate boxes with an "X")	
Sent or delivered <u>two</u> copies of this notice to the licensing authority (Waverley) for the area in which the premises are located, with my SAE	X
Sent or delivered a copy of this notice to the Police Licensing Officer for Waverley (at Cranleigh Police Station) the area in which the premises are located	X
If the premises are situated in one or more licensing authority areas, sent two copies of this notice to each additional licensing authority	X
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	X
Made or enclosed payment of the fee for the application (£21) Cheques payable to Waverley Borough Council please	X
Signed the declaration in Section 9 below	X

8. Condition (IMPORTANT: Please note this and read note 15)
It is a condition of this temporary event notice that, where the relevant licensable activities described in Section 3 above include the supply (sale) of alcohol, all such supplies are made by or under the authority of the premises user.

9. Declaration by the Premises user (Please read note 16)			
The information contained in this form is correct to the best of my knowledge and belief. I have read the Condition at 8. above.			
I understand that it is an offence:			
(i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and			
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.			
SIGNATURE		DATE	15/03/2011
Name of Person signing	Kelvin Kaliyati		

This application must be copied to **Surrey Police** at the same time as it is sent to the Local Licensing Authority. Please use the following address for the Police copy. The Police also require the minimum notice of 10 clear working days, not including the day of receipt of the Notice, or the day of the event. Saturdays, Sundays and Bank Holidays are not counted as working days. Send to:

Police Licensing Officer, Cranleigh Police Station, Horsham Road, Cranleigh, Surrey GU6 8DR

For completion by the Licensing Authority

10. The Council's Acknowledgement (Please read note 17)			
I acknowledge receipt of this temporary event notice.			
SIGNATURE		DATE	
	On behalf of Waverley Borough Council as the Licensing Authority		
Name of Officer Signing			



WAVERLEY BOROUGH COUNCIL

Licensing Team, Waverley Borough Council, The Burys, Godalming, Surrey GU7 1HR
 Telephone: 01483 523033

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APPLICATION

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1. The personal details of premises user (Please read note 1)	
1. YOUR NAME	
Title	(delete as appropriate) Mr Mrs Miss Ms Other (please state)
Surname	Kaliyati
Forenames	Kelvin
2. PREVIOUS NAMES (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)	
Title	(delete as appropriate) Mr Mrs Miss Ms Other (please state)
Surname	
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	

6. YOUR CURRENT ADDRESS (We will use this address to correspond with you unless you complete the separate correspondence box below)

Lounge Bar
1 High Street
Godalming

Post town
Surrey

Post code GU7 1AZ

7. OTHER CONTACT DETAILS

TELEPHONE
NUMBERS

Daytime
Evening (optional)
Mobile (optional)

01483 862 610
07889 790 795

FAX (optional)

E-Mail Address
(optional)

Kelvin@limeuk.com

8. ALTERNATIVE ADDRESS FOR CORRESPONDENCE (If you complete the details below, we will use this address to correspond with you)

Post town

Post code

9. ALTERNATIVE CONTACT DETAILS (IF APPLICABLE)

TELEPHONE
NUMBERS

Daytime
Evening (optional)
Mobile (optional)

FAX (optional)

E-Mail Address
(optional)

2. The premises

Please give the address of the premises where you intend to carry on the licensable activities. If it has no address give a detailed description (including the Ordnance Survey references). Provide a sketch plan if appropriate. (Please read note 2)

Lounge Bar and Grill
1 High Street
Godalming
Surrey
GU7 1AZ

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. Provide a sketch plan if appropriate. (Please read note 3)

Please describe fully the nature of the premises below. (Please read note 4)

Bar and Grill

Pease describe fully the nature of the event below. (Please read note 5)
Easter Monday – bank holiday celebrations

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please mark an "X" next to each licensable activities you intend to carry on). (Please read note 6. If you are unsure of the need for a Notice to cover your event, please check with the Licensing Section)		
The sale by retail of alcohol (not including sealed bottles as prizes – raffles/tombola for instance)		X
The supply of alcohol by or on behalf of a <u>club</u> to, or to the order of, a member of the club		X
The provision of regulated entertainment (See list at Note 6)		X
The provision of late night refreshment (hot food or drink after 2300 and up to 0500)		X
Please state the date(s) on which you intend to use these premises for licensable activities. Events going beyond midnight will cover at least two dates. (Please read note 7)		
25 April 2011		
Please state the times (in 24 hour clock) during the event period that you propose to carry on licensable activities. (Please read note 8)		
0100 - 0200		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Absolute maximum of 499 people in total.) (Please read note 9)		100
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please mark an "X" next to the appropriate box). (Please read note 10)	On the premises only	X
	Off the premises only	
	Both	

4. Personal licence holders (Please read note 11)		
Do you currently hold a valid personal licence? (Please mark an "X" in the box that applies to you)	Yes X	No
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority	Manchester	
Licence number	092272	
Date of issue	(exact date not known – not printed on card)	
Date of expiry	31 May 2016	
Any further relevant details		

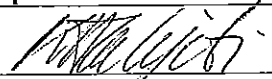
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Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark "X" in the box that applies)	Yes	No X
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7. Checklist (Please read note 14)	
I declare that I have (Please mark the appropriate boxes with an "X")	
Sent or delivered two copies of this notice to the licensing authority (Waverley) for the area in which the premises are located, with my SAE	X
Sent or delivered a copy of this notice to the Police Licensing Officer for Waverley (at Cranleigh Police Station) the area in which the premises are located	X
If the premises are situated in one or more licensing authority areas, sent two copies of this notice to each additional licensing authority	X
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	X
Made or enclosed payment of the fee for the application (£21) Cheques payable to Waverley Borough Council please	X
Signed the declaration in Section 9 below	X

8. Condition (IMPORTANT: Please note this and read note 15)
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SIGNATURE		DATE	15/03/11
Name of Person signing	Kelvin Kaliyati		

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SIGNATURE		DATE	
	On behalf of Waverley Borough Council as the Licensing Authority		
Name of Officer Signing			



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Title	(delete as appropriate) Mr
Surname	Kaliyati
Forenames	Kelvin
2. PREVIOUS NAMES (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)	
Title	(delete as appropriate) Mr Mrs Miss Ms Other (please state)
Surname	
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	

6. YOUR CURRENT ADDRESS (We will use this address to correspond with you unless you complete the separate correspondence box below)

Lounge Bar
1 High Street
Godalming

Post town
Surrey

Post code GU7 1AZ

7. OTHER CONTACT DETAILS

TELEPHONE
NUMBERS

Daytime

01483 862 610

Evening (optional)

07889 790 795

Mobile (optional)

FAX (optional)

E-Mail Address
(optional)

Kelvin@limeuk.com

8. ALTERNATIVE ADDRESS FOR CORRESPONDENCE (If you complete the details below, we will use this address to correspond with you)

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9. ALTERNATIVE CONTACT DETAILS (IF APPLICABLE)

TELEPHONE
NUMBERS

Daytime

Evening (optional)

Mobile (optional)

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E-Mail Address
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2. The premises

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Please describe fully the nature of the premises below. (Please read note 4)

Bar and Grill

Pease describe fully the nature of the event below. (Please read note 5)
Royal Wedding celebrations

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please mark an "X" next to each licensable activities you intend to carry on). (Please read note 6. If you are unsure of the need for a Notice to cover your event, please check with the Licensing Section)		
The sale by retail of alcohol (not including sealed bottles as prizes – raffles/tombola for instance)	X	
The supply of alcohol by or on behalf of a <u>club</u> to, or to the order of, a member of the club	X	
The provision of regulated entertainment (See list at Note 6)	X	
The provision of late night refreshment (hot food or drink after 2300 and up to 0500)	X	
Please state the date(s) on which you intend to use these premises for licensable activities. Events going beyond midnight will cover at least two dates. (Please read note 7)		
29 April 2011		
Please state the times (in 24 hour clock) during the event period that you propose to carry on licensable activities. (Please read note 8)		
1200 - 0230		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Absolute maximum of 499 people in total.) (Please read note 9)	120	
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please mark an "X" next to the appropriate box). (Please read note 10)	On the premises only	X
	Off the premises only	
	Both	

4. Personal licence holders (Please read note 11)		
Do you currently hold a valid personal licence? (Please mark an "X" in the box that applies to you)	Yes X	No
If "Yes" please provide the details of your personal licence below.		
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Any further relevant details		

5. Previous temporary event notices you have given (Please read note 12)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? (Please mark an "X" in the box that applies to you)	Yes	No X
If answering yes, please state the number of temporary event notices you have given for events in that same calendar year		
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes	No X

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Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark "X" in the box that applies)	Yes	No X
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7. Checklist (Please read note 14)	
I declare that I have (Please mark the appropriate boxes with an "X")	
Sent or delivered <u>two</u> copies of this notice to the licensing authority (Waverley) for the area in which the premises are located, with my SAE	X
Sent or delivered a copy of this notice to the Police Licensing Officer for Waverley (at Cranleigh Police Station) the area in which the premises are located	X
If the premises are situated in one or more licensing authority areas, sent two copies of this notice to each additional licensing authority	X
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	X
Made or enclosed payment of the fee for the application (£21) Cheques payable to Waverley Borough Council please	X
Signed the declaration in Section 9 below	X

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9. Declaration by the Premises user (Please read note 16)	
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SIGNATURE	DATE
Name of Person signing	Kelvin Kaliyati

This application must be copied to **Surrey Police** at the same time as it is sent to the Local Licensing Authority. Please use the following address for the Police copy. The Police also require the minimum notice of 10 clear working days, not including the day of receipt of the Notice, or the day of the event. Saturdays, Sundays and Bank Holidays are not counted as working days. Send to:

Police Licensing Officer, Cranleigh Police Station, Horsham Road, Cranleigh, Surrey GU6 8DR

For completion by the Licensing Authority

10. The Council's Acknowledgement (Please read note 17)			
I acknowledge receipt of this temporary event notice.			
SIGNATURE		DATE	
	On behalf of Waverley Borough Council as the Licensing Authority		
Name of Officer Signing			



WAVERLEY BOROUGH COUNCIL

Licensing Team, Waverley Borough Council, The Burys, Godalming, Surrey GU7 1HR
Telephone: 01483 523033

TEMPORARY EVENT NOTICE

Please do not give a Temporary Event Notice if you cannot comply with the minimum notice period of **10 clear working days**, excluding the day of receipt of the notice by the Council and the Police and the day of the event. Saturdays, Sundays and Bank Holidays are not counted as 'working days'. If in doubt, consult the Licensing Team. Notices received late must be rejected by the Council. **The fee is not refundable.** You should keep a copy of the completed notice for your records.

You must give Notice of your proposed event as follows:

- deliver or send **two copies** of the fully completed Notice, ensuring that the **10 clear working days notice** can be met, to Waverley as the licensing authority;
- deliver or send a **third copy** of the Notice to the Chief Officer of Surrey Police at the same time. Send this copy **c/o POLICE LICENSING OFFICER, CRANLEIGH POLICE STATION, HORSHAM ROAD, CRANLEIGH, SURREY GU6 8DR.** The Police must have the same minimum notice as the Council.

If accepted and in time, Waverley (the licensing authority) will endorse one copy and return it to you as an acknowledgement of receipt. Please enclose a large enough stamped addressed envelope for return of your copy notice. Please check that you have enough postage on all your envelopes, as they may not otherwise be delivered to the addressee. This may cause the Notice to be rejected. Larger envelopes have an extra postage charge. We will also send you a spare copy Notice for future use with your endorsed copy Notice.

APPLICATION

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)	
1. YOUR NAME	
Title	(delete as appropriate) Mr
Surname	Kaliyati
Forenames	Kelvin
2. PREVIOUS NAMES (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)	
Title	(delete as appropriate) Mr Mrs Miss Ms Other (please state)
Surname	
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	

6. YOUR CURRENT ADDRESS (We will use this address to correspond with you unless you complete the separate correspondence box below)

Lounge Bar
1 High Street
Godalming

Post town
Surrey

Post code GU7 1AZ

7. OTHER CONTACT DETAILS

TELEPHONE NUMBERS

Daytime

01483 862 610

Evening (optional)

07889 790 795

Mobile (optional)

FAX (optional)

E-Mail Address
(optional)

Kelvin@limeuk.com

8. ALTERNATIVE ADDRESS FOR CORRESPONDENCE (If you complete the details below, we will use this address to correspond with you)

Post town

Post code

9. ALTERNATIVE CONTACT DETAILS (IF APPLICABLE)

TELEPHONE NUMBERS

Daytime

Evening (optional)

Mobile (optional)

FAX (optional)

E-Mail Address
(optional)

2. The premises

Please give the address of the premises where you intend to carry on the licensable activities. If it has no address give a detailed description (including the Ordnance Survey references). Provide a sketch plan if appropriate. (Please read note 2)

Lounge Bar and Grill
1 High Street
Godalming
Surrey
GU7 1AZ

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. Provide a sketch plan if appropriate. (Please read note 3)

Please describe fully the nature of the premises below. (Please read note 4)

Bar and Grill

Pease describe fully the nature of the event below. (Please read note 5)
May Bank holiday party with special DJ

3. The licensable activities

Please state the licensable activities that you intend to carry on at the premises (please mark an "X" next to each licensable activities you intend to carry on).
 (Please read note 6. If you are unsure of the need for a Notice to cover your event, please check with the Licensing Section)

The sale by retail of alcohol (not including sealed bottles as prizes – raffles/tombola for instance)	X
The supply of alcohol by or on behalf of a <u>club</u> to, or to the order of, a member of the club	X
The provision of regulated entertainment (See list at Note 6)	X
The provision of late night refreshment (hot food or drink after 2300 and up to 0500)	X

Please state the date(s) on which you intend to use these premises for licensable activities. Events going beyond midnight will cover at least two dates.
 (Please read note 7)

02 May 2011

Please state the times (in 24 hour clock) during the event period that you propose to carry on licensable activities. (Please read note 8)

0100 - 0200

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Absolute maximum of 499 people in total.) (Please read note 9)	120
---	-----

If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please mark an "X" next to the appropriate box). (Please read note 10)	On the premises only	X
	Off the premises only	
	Both	

4. Personal licence holders (Please read note 11)		
Do you currently hold a valid personal licence? (Please mark an "X" in the box that applies to you)	Yes X	No
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority	Manchester	
Licence number	092272	
Date of issue	(exact date not known – not printed on card)	
Date of expiry	31 May 2016	
Any further relevant details		

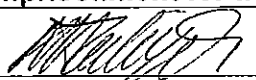
5. Previous temporary event notices you have given (Please read note 12)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? (Please mark an "X" in the box that applies to you)	Yes	No X
If answering yes, please state the number of temporary event notices you have given for events in that same calendar year		
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes	No X

6. Associates and business colleagues (Please read note 13)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes	No X
If answering yes, please state the total number of temporary event notices your associate(s) have given for events in the same calendar year		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes	No X
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark "X" in the box that applies)	Yes	No X
If answering yes, please state the total number of temporary event notices your business colleague(s) have given for events in the same calendar year.		

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes	No X
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7. Checklist (Please read note 14)	
I declare that I have (Please mark the appropriate boxes with an "X")	
Sent or delivered <u>two</u> copies of this notice to the licensing authority (Waverley) for the area in which the premises are located, with my SAE	X
Sent or delivered a copy of this notice to the Police Licensing Officer for Waverley (at Cranleigh Police Station) the area in which the premises are located	X
If the premises are situated in one or more licensing authority areas, sent two copies of this notice to each additional licensing authority	X
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	X
Made or enclosed payment of the fee for the application (£21) Cheques payable to Waverley Borough Council please	X
Signed the declaration in Section 9 below	x

8. Condition (IMPORTANT: Please note this and read note 15)
It is a condition of this temporary event notice that, where the relevant licensable activities described in Section 3 above include the supply (sale) of alcohol, all such supplies are made by or under the authority of the premises user.

9. Declaration by the Premises user (Please read note 16)			
The information contained in this form is correct to the best of my knowledge and belief. I have read the Condition at 8. above.			
I understand that it is an offence:			
(i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and			
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.			
SIGNATURE		DATE	15/03/11
Name of Person signing	Kelvin Kaliyati		

This application must be copied to **Surrey Police** at the same time as it is sent to the Local Licensing Authority. Please use the following address for the Police copy. The Police also require the minimum notice of 10 clear working days, not including the day of receipt of the Notice, or the day of the event. Saturdays, Sundays and Bank Holidays are not counted as working days. Send to:

Police Licensing Officer, Cranleigh Police Station, Horsham Road, Cranleigh, Surrey GU6 8DR

For completion by the Licensing Authority

10. The Council's Acknowledgement (Please read note 17)			
I acknowledge receipt of this temporary event notice.			
SIGNATURE		DATE	
	On behalf of Waverley Borough Council as the Licensing Authority		
Name of Officer Signing			

Licensing Act 2003
Premises Licence - Summary

Lounge Bar and Grill 1 High Street Godalming Surrey GU7 1AZ	Licence number:	LN/000002421	
	Valid from:	25th March 2010	
	Valid until:		
	Telephone:	01483 862610	
Licensable Activities Authorised by the Licence and times these activities may be carried on			
Activity (and area if applicable)	Description	Time From:	Time To:
Provision of regulated entertainment:-			
Live Music	Thursday Friday and Saturday Sunday	12:00 12:00 12:00	00:00 02:00 23:00
Recorded Music	Monday - Wednesday Thursday Friday and Saturday Sunday	11:00 11:00 11:00 12:00	23:00 00:00 02:00 23:00
Performance of dance	Thursday Friday and Saturday Sunday	12:00 12:00 12:00	00:00 02:00 23:00
Provision of Late Night Refreshment	Monday - Thursday Friday and Saturday Sunday	23:00 23:00 23:00	00:00 02:00 23:30
Sale by Retail of Alcohol	Monday - Thursday Friday and Saturday Sunday	11:00 11:00 12:00	00:00 02:00 23:30
Non-standard Timings:	On Sundays immediately before a Bank Holiday Monday 12:00 - 01:00. New Year's Eve - from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.		

The opening hours of the premises:

Opening hours as for the sale of alcohol, closing 30 minutes after the sale of alcohol ceases

Where the licence authorises supplies of alcohol, whether this alcohol is to be consumed on and/ or off the premises:

On and off the premises

Name & (registered) address of holder of premises licence:

Lounge Bar and Grill Ltd
Enterprise House
Beeson's Yard
Rickmansworth
Hertfordshire
WD3 1DS

Registered number of holder, for example company number, charity number (where applicable):

06926380

Name of designated premises supervisor where the premises licence authorises the supply of alcohol:

Mr Kelvin Kaliyati

Whether access to the premises by children is restricted or prohibited:

No restrictions

**Licensing Act 2003
Premises Licence - Detail**

Lounge Bar and Grill 1 High Street Godalming Surrey GU7 1AZ	Licence number: LN/000002421		
	Valid from: 25th March 2010		
	Valid until:		
	Telephone: 01483 862610		
Licensable Activities Authorised by the Licence and times these activities may be carried on			
Activity (and area if applicable)	Description	Time From:	Time To:
Provision of regulated entertainment:-			
Live Music	Thursday Friday and Saturday Sunday	12:00 12:00 12:00	00:00 02:00 23:00
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On and off the premises

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Enterprise House
Beeson's Yard
Rickmansworth
Hertfordshire
WD3 1DS

Registered number of holder, for example company number, charity number (where applicable): 06926380

Name of designated premises supervisor where the premises licence authorises the supply of alcohol: Mr Kelvin Kaliyati

Whether access to the premises by children is restricted or prohibited: No restrictions

Annexe 1 – Mandatory Conditions

Door Supervisors

Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:

- a. unauthorised access or occupation (e.g. through door supervision), or
- b. outbreaks of disorder,
- c. damage.

Alcohol

No supply of alcohol may be made under the premises licence:

- At a time when there is no designated premises supervisor in respect of the premises licence.
- At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Annexe 2 – Conditions consistent with the operating schedule

Live Music	Monday	-
	Tuesday	-
	Wednesday	-
	Thursday	12:00 hours to 00:00 hours
	Friday	12:00 hours to 02:00 hours
	Saturday	12:00 hours to 02:00 hours
	Sunday	12:00 hours to 23:00 hours

Further Detail

Occasional live music performed

Non-Standard Timing

N/A

Location of activity : Indoors

Recorded Music	Monday	11:00 hours to 23:00 hours
	Tuesday	11:00 hours to 23:00 hours
	Wednesday	11:00 hours to 23:00 hours
	Thursday	11:00 hours to 00:00 hours
	Friday	11:00 hours to 02:00 hours
	Saturday	11:00 hours to 02:00 hours
	Sunday	12:00 hours to 23:00 hours

Further Detail

N/A

Non-Standard Timing

N/A

Location of activity : Indoors

Performance of dance	Monday	-
	Tuesday	-
	Wednesday	-
	Thursday	12:00 hours to 00:00 hours
	Friday	12:00 hours to 02:00 hours
	Saturday	12:00 hours to 02:00 hours
	Sunday	12:00 hours to 23:00 hours

Further Detail

Occasional dancing by customers

Non-Standard Timing

N/A

Location of activity : Indoors

Late Night Refreshment	Monday	23:00 hours to 00:00 hours
	Tuesday	23:00 hours to 00:00 hours
	Wednesday	23:00 hours to 00:00 hours
	Thursday	23:00 hours to 00:00 hours
	Friday	23:00 hours to 02:00 hours
	Saturday	23:00 hours to 02:00 hours
	Sunday	23:00 hours to 23:30 hours

Further Detail

N/A

Non-Standard Timing

Sundays immediately before a Bank Holiday Monday 23:00 - 01:00.

Location of activity : Indoors

Alcohol Sale or Supply	Monday	11:00 hours to 00:00 hours
	Tuesday	11:00 hours to 00:00 hours
	Wednesday	11:00 hours to 00:00 hours
	Thursday	11:00 hours to 00:00 hours
	Friday	11:00 hours to 02:00 hours
	Saturday	11:00 hours to 02:00 hours
	Sunday	12:00 hours to 23:30 hours

Further Detail

N/A

Non-Standard Timing

On Sundays immediately before a Bank Holiday Monday 12:00 - 01:00.

New Year's Eve - from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Sale of alcohol to be for consumption : On and off the premises

Designated Premises Supervisor

Name: Mr Kelvin Kaliyati

Address: 4 Cecil Road
Manchester
M9 6RQ

Personal Licence Number (If known): 092272

Issuing Licence authority (If known): Manchester City Council

Expiry date: 31/05/2016

Opening Hours	Monday	11:00 hours to 23:30 hours
	Tuesday	11:00 hours to 23:30 hours
	Wednesday	11:00 hours to 23:30 hours
	Thursday	11:00 hours to 00:30 hours
	Friday	11:00 hours to 02:30 hours
	Saturday	11:00 hours to 02:30 hours
	Sunday	12:00 hours to 23:30 hours

Further Detail

N/A

Non-Standard Timing

On Sundays immediately before a Bank Holiday Monday 12:00 - 01:30.

New Year's Eve - from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

ELEMENTS OF OPERATING SCHEDULE TO ADDRESS LICENSING OBJECTIVES:

The licensee shall adhere to the "Lounge Management Policy" submitted with the application attached hereto.

Embedded Restrictions - Sunday, Monday, Tuesday and Wednesday.

1. Permitted Hours

Alcohol shall not be sold or supplied except during permitted hours. In this condition, permitted hours means the hours as set out above.

Restrictions

The above restrictions do not prohibit:

- a) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
- b) consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
- c) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
- d) the sale of alcohol to a trader or club for the purposes of the trade or club;
- e) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- f) the taking of alcohol from the premises by a person residing there; or
- g) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
- h) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of alcohol so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

2. Children in Bar

No persons under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:

- a) He is the child of the holder of the premises licence.
- b) He resides in the premises, but is not employed there.
- c) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from which there is no other convenient means of access or egress.
- d) the bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary. In this condition "bar" includes any place exclusively or mainly used for the consumption of alcohol. But an area is not a bar when its usual for it to be, and it is, set apart for the service of table meals.

Supper Hours certificate embedded restrictions

Alcohol may be sold or supplied for one hour following the end of permitted hours on Christmas day, between 15:00 and 19:00 to persons taking table meals in the premises in a part of the premises usually set apart for the service of such persons and for consumption by such a person in that part of the premises as an ancillary to his meal. For other purposes or in other parts of the premises the permitted hours shall continue to apply.

Embedded Restrictions - Friday and Saturday

- 1) Alcohol shall not be sold or supplied except during permitted hours as set out above.
- 2) Subject to the following paragraphs, the permitted hours on Fridays and Saturdays shall extend until 02:00 the following morning, except that -
 - a) the permitted hours shall end at midnight on Friday and Saturday on which music and dancing is not provided after midnight; and
 - b) on any Friday and Saturday that music and dancing end between midnight and 02:00 in the morning, the permitted hours shall end when the music and dancing end;
- 3) In relation to the morning on which summer time begins, paragraph 2) of this condition shall have effect with the substitution of references to 02:00 in the morning for references to 01:00 in the morning.
- 4) On New Year's Eve, the permitted hours shall extend through from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, to midnight 31st December).
- 5) The sale of alcohol must be ancillary to the use of the premises for music and dancing and substantial refreshment.

The above restrictions do not prohibit:

- a) the consumption of the alcohol on the premises by persons taking meals there during the first thirty minutes after the above hours, if the alcohol was supplied for consumption ancillary to those meals;
- b) consumption of the alcohol on the premises by, or, the taking, sale or supply of alcohol to any person residing in the licensed premises
- c) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
- d) the sale of alcohol to a trader or club for the purposes of the trade or club;
- e) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of Her Majesty's naval, military or air forces;
- f) the taking of alcohol from the premises by a person residing there; or
- g) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
- h) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Public Entertainment embedded conditions

This Licence is granted by the Licensing Authority subject to the embedded regulations and general conditions for the time being in force (copy attached) made by the Licensing Authority and to the following special conditions:-

1. The number of persons to be admitted shall not exceed: **100** (one hundred)
2. No candles or naked flames are permitted unless previously approved in writing by the Licensing Authority.

3. The licensee shall ensure that any music provided at the premises shall not cause a disturbance to local residents and that any form of amplification shall be so controlled by the licensee as to prevent a disturbance.
4. The licensee shall retain and maintain at the premises an AVC2 volume-limiting device or equivalent, pre-set to $L_{Aeq(5mins)} 89/90dB$ with an L_{Amax} of 96dB.
5. The Licensee shall retain and maintain at the premises a 31 band graphic equalizer, in conjunction with the AVC2 above, to control the music profile in all areas.
6. The Licensee shall ensure that all amplified music (DJ, karaoke, live etc) shall be played through the existing in-house amplification system; no additional speakers or amplification equipment shall be used.
7. The windows situated over the main entrance door shall be glazed with fixed glazing or similar, to minimise noise breakout from the premises.
8. The Licensee shall retain and maintain one-hour fire resistant doors and framework to the internal and external rear lobby and fire exit doors of the premises. These shall be rebated (minimum 25mm single rebates) and fitted with suitable acoustic seals to ensure minimum acoustic leakage when shut; and suitable panic bolts shall be fitted to the doors.
9. The Licensee shall ensure that the walls and roof of the rear fire exit lobby remain acoustically clad with 2 layers of 19mm Gyproc Plank material, or similar, laid at staggered joints.
10. All external doors and windows at the premises shall be kept closed at all times (other than for access and egress) when amplified music is being played.
11. A management policy shall be submitted to Waverley Borough Council within one month of the date of this licence to address issues such as age restrictions, drugs policy, reporting of incidents policy, door staff duties, searching policy, membership of Pubwatch, dispersal control and any public nuisance or environmental health factors.
12. Management shall undertake a proactive approach in liaising with police, and the reporting of incidents for their investigation arising from customers at the premises.
13. A proactive monitoring programme shall be used by staff at the premises in regard to the toilet areas in order to reduce the risk of crime at the premises.
14. A "Wind down" period shall start at least 30 minutes prior to the end of permitted hours, or closure of the venue, whichever is the earlier. During this period, entertainment shall stop and music may be played at a lower sound level and at a lower beat per minute than that of the main entrance to enable customers to prepare to leave. During the "wind down" period, the toilets shall continue to be made available for customers' use.
15. Electrical sockets serving the band shall be protected with a 30mA residual current circuit breakers.
16. One water and one powder fire extinguisher shall be provided in the band area.
17. Fire exit doors shall be marked with a sign externally "FIRE EXIT DOOR - KEEP CLEAR".
18. No persons engaged in vetting customers and/or maintaining public order or the security of the premises at exit or entry points (hereinafter referred to as door staff), whether it be permanently or occasionally, shall be employed as door staff until they have been registered with the Waverley Borough Council.

19. The licensee/designated premises supervisor shall ensure that all door staff, whilst employed, wears an identification badge issued by the Security Industry Authority (SIA). Badges shall be worn in a conspicuous position to the front of the upper body.
20. Where the licensee or his employer engages any person at or about the entertainment premises in the capacity of door staff, the licensee shall maintain a log in the form approved by the Council, showing in respect of each period of duty of that person:-
- (a) the name, date of birth and residential address of that person;
 - (b) the time at which he/she commenced that period of duty with a signed acknowledgement by that person;
 - (c) the time at which he/she finished the period of duty with a signed acknowledgement by that person;
 - (d) any times during the period of duty when he/she was not on duty;
 - (e) if that person is not an employee of the licensee or his/her employer, the name of the person by whom that person is employed or through whom the services of that person were engaged;
 - (f) the log shall be so kept that it can be readily inspected at any reasonable time by an authorised officer of the Council or a Police Officer and, once a log has been completed, it must be retained on the premises for at least 12 months.
21. The licensee shall, as soon as is reasonably practicable, notify Waverley Borough Council of any door staff dismissed by the licensee for serious misconduct which might reasonably affect the continuation of, or renewal of, such door staff's registration.
22. The licensee, where requested, shall identify by name those persons employed by him to a Police Officer or other officer authorised by the Council or by statute to make such enquiry.
23. The licensee shall ensure that all door staff are given adequate oral and written instruction and have attended a suitable course of training in vocational skills.

To register a person as "door staff" the licensee shall provide to the Local Authority the following information:-

- 1) Name in full/former names
 - 2) Date, place of birth
 - 3) Residential address(es) for the past 3 years
 - 4) Details of any previous experience
 - 5) Details of any criminal convictions
 - 6) Four up-to-date passport photographs.
24. Notwithstanding General Condition 4.03(a) of the Councils Regulations and General Conditions, this licence shall operate until 02:00 am the following day on Friday and Saturday, and every Thursday until 00:00 (midnight), and every Sunday until 23:00 - see note below.
- Note: On Sundays preceding bank holiday Mondays, the terminal hour is extended so that the licence for alcohol and late night refreshment may operate until 01:00 the following day, in accordance with the amendment made under the Licensing Act 2003.
25. In accordance with the request of the Fire Authority (letter dated 24th August 2004) and as agreed by the licensee, provision of a fire alarm system which is capable of interconnecting between the licensed premises and the first and second floors of the building, to provide early fire warning to occupiers of the accommodation above the licensed premises.

Lounge Management Policy

It is the responsibility of the management team to ensure the safety of all our customers and staff at all times during trading hours.

To achieve this the following practices are in place at all times.

AGE RESTRICTION

All patrons must be over the age of 21, and will be asked to provide relevant identification. This will be controlled by the door staff, management and all members of staff.

DISCOURAGING MISUSE OF DRUGS OR ALCOHOL/CRIME AND DISORDER

This is to be achieved by regular monitoring of all areas of the bar and toilets at regular intervals by door staff, management and all employees. Any persons found or suspected of misuse or selling illegal substances will be removed from the premises. The time, date and name if possible will be noted and reported to the Police as soon as possible. Any persons found to be intoxicated will be refused service and will be asked to leave.

DOORSTAFF DUTIES

A minimum of two door staff at any one time of which must be WBC registered and SIA badged are to be used.

Their duties are to ensure the safety of customers and staff at all times. This is achieved by a "meet and greet" policy at the door whereby they can assess the suitability of the customer before entrance into the establishment, i.e. drunk, obvious misuse of drugs, or under-age. They may also carry out random bag searches.

They also carry out regular checks of all areas of the premises and emergency exits.

Door staff and bar staff are at all times in contact via radio communication. The door staff are also in constant contact with the door staff of The Blues Bar, thus increasing their awareness of the on-goings of people in the High Street and said bars. Should a person be asked to leave either of these premises they will also be refused entrance to our bar, and vice-versa.

Door staff remain until the last customer has left and a final check has been done on the entire premises.

DISPERSAL CONTROL AND PUBLIC NUISANCE/PUBLIC SAFETY

A wind down period will commence at least 30 minutes before the end of permitted hours or, closure of the venue, whichever is earlier. During this time, lights will be raised and the music will be lowered to allow customers to prepare to leave. All facilities other than the bar will remain available to the consumer, and the door staff will be able to monitor the safe dispersal of customers.

PUBWATCH/CRIME AND DISORDER

We are a willing member of Pubwatch in the area and are more than happy to give information which may help the Police in any investigations arising from customers at these premises. We also ensure that all members of staff, including door staff are aware of any persons currently on the Pubwatch list.

In an attempt to assist in gathering evidence and conform to the Data Protection Act we have installed a CCTV system. All images will be fully recorded on a secure system with only authorised persons having access. All recordings will be kept for a period of at least 30 days and will be readily available to the Police should they require.

Condition agreed with the Environmental Health Section:

1. All external doors and windows shall be kept closed between 21:00 hours and 08:00 hours.

Conditions agreed with Surrey Police

1. With effect from 18th December 2009 the licence holder shall maintain a comprehensive digital colour CCTV system at the premises that ensures all public areas of the licensed premises are monitored, including all public entry and exit points and the street environment, and which enables frontal identification of every person entering in any light condition. All cameras shall continually record whilst the premises are open to the public and video recordings shall be available for a minimum of 31 days with time and date stamping. Recordings shall be made available to an authorised officer or police officer together with facilities for viewing. The recordings for the preceding two days shall be made available immediately on request. Recordings outside this period shall be made available on 24 hours notice. There shall be a capability to download to CD/DVD. The recording system shall be locked in a secure cupboard together with the mains supply.
2. Staff shall be trained in the basic law relating to the sale/supply of alcohol and written records will be kept for inspection. This shall include the law relating to both the sale and the consumption of alcohol to persons under 18 and the refusal of sale of alcohol to persons who are drunk. There shall be an ongoing training regime.
3. The premises shall operate a "Challenge 21" policy and will only accept passport, photo driving licence or ID cards bearing the PASS hologram as forms of identification.
4. A minimum of two SIA registered door staff shall be employed at the premises from 21:00 on Friday and Saturday evenings and any event evening such as Christmas and New Years Eve. Door staff shall be retained on duty until the end of permitted hours and any such later time as may be necessary to monitor the safe dispersal of customers away from the area of the venue.
5. There shall be no consumption of alcohol outside the premises.
6. No glasses or bottles shall be allowed to be taken outside.
7. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Borough Council or the Police, which will record the following:-
 - a. All crimes reported to the venue;
 - b. All ejections of patrons;
 - c. Any complaints received;
 - d. Any incidents of disorder;
 - e. Seizures of drugs or offensive weapons;
 - f. Any faults in the CCTV system;
 - g. Any refusal of the sale of alcohol;
 - h. Any visit by a relevant authority or emergency service.

Annexe 3 – Conditions attached after a hearing by the Licensing Authority

N/A

Annexe 4 – Plans

Attached

Our Ref: 10378 WVC
Your Ref:



**■ SURREY ■
POLICE**

Licensing Officer
Waverley Borough Council
Council Offices
The Burys
Godalming
Surrey
GU7 1HR

Inspector Tom Budd
Waverley Neighbourhood Inspector

21st March 2011

Dear Sir/Madam,

Licensing Act 2003 – Application for Temporary Event Notices

Applicants name: Kelvin KALIYATI

Applicants address: The Lounge Bar & Grill, 1 High Street, Godalming. GU7 1AZ

- Events: 1. Friday 22nd April 2011 12:00 – 02:00 'Cayote Ugly' themed special night.
2. Monday 25th April 2011 01:00 – 02:00 Easter Monday bank holiday celebrations
3. Friday 29th April 2011 12:00 – 02:30 Royal Wedding Celebrations
4. Monday 2nd May 2011 01:00 – 02:00 May bank holiday party with special DJ,

Surrey Police, as a Responsible Authority under Section 13(4) (b) of the Licensing Act 2003, wish to make a formal representation and object to the above application for four temporary event notices. This objection is based on my concerns that the granting of this licence would undermine the licensing objective of The Prevention of Crime and Disorder.

The reasons for my objection are as follows:

The Lounge Bar and Grill is a small late night music venue in the main High Street in Godalming. It currently has a Premises Licence which allows the sale of alcohol from 11:00 to midnight Monday to Thursday and from 11:00 to 02:00 Friday and Saturday. Opening hours are as for the sale of alcohol, closing 30 minutes after the sale of alcohol ceases. The Premises Licence is in the name of The Lounge Bar & Grill Ltd and the current Designated Premises Supervisor, Mr Kelvin KALIYATI, has been managing the premises since March 2010.

Since 1st January 2010 there have been 17 reports to police of incidents at or in the vicinity of the premises. Nine of these incidents have been reported as crimes. Fifteen of the incidents occurred after midnight.

Seven of the incidents have been reported since 1st January 2011, five of which occurred after midnight.

These incidents have included a number of assaults and rowdy nuisance behaviour.

The Alcohol Enforcement Team recently made two covert visits to the premises on 4th February 2011 and 12th March 2011.

This raised various concerns regarding the management of the premises.

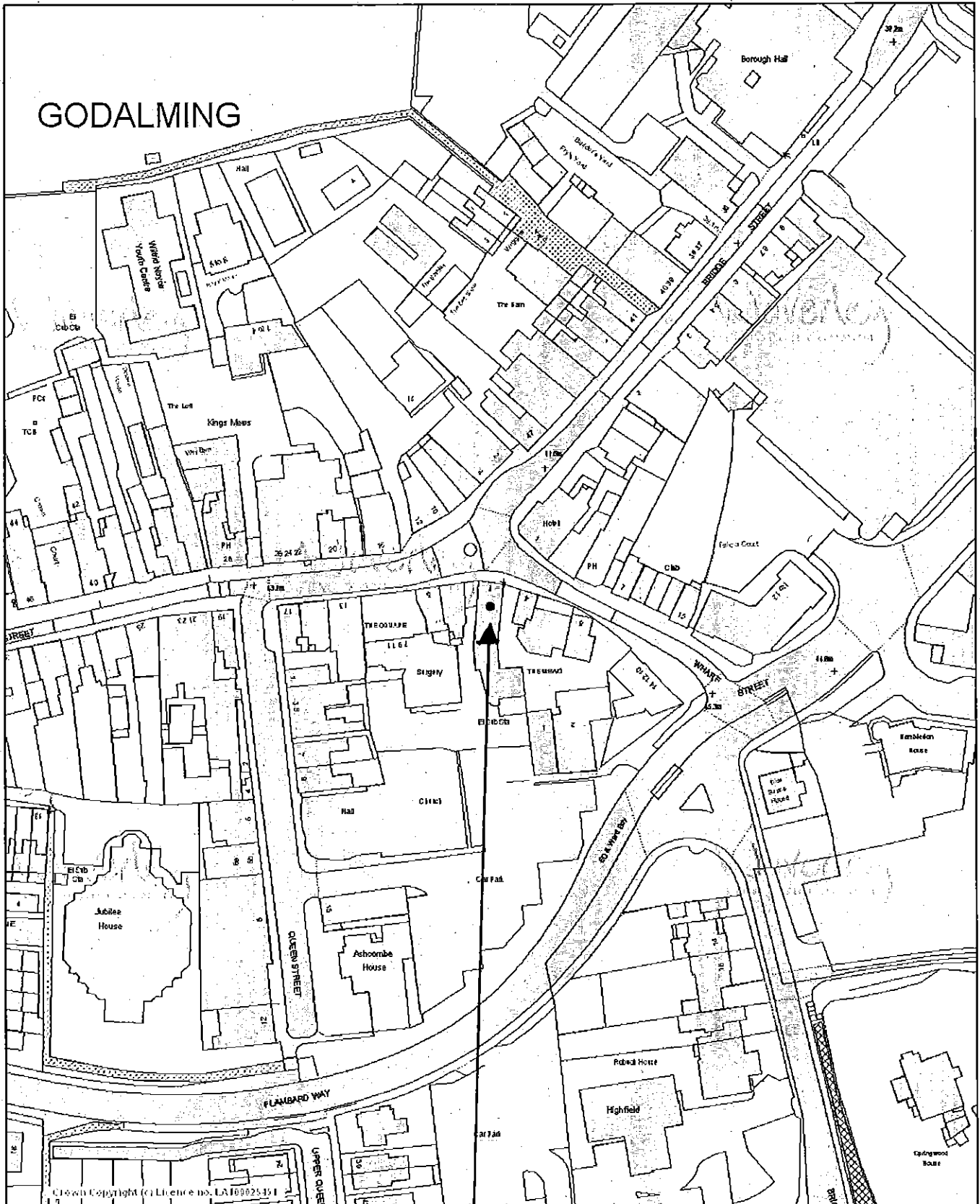
This included the level of drunkenness of many customers, the lack of control by door staff and general levels of cleanliness with broken glass not seen or cleared up.

Surrey Police are currently in the process of preparing an application for a Review of the Premises Licence on the following grounds:

1. The Premises Licence Holders and Designated Premises Supervisor are failing to exercise proper management and control over the day to day running of the premises.
2. The Premises Licence Holders and Designated Premises Supervisor are failing to promote the Licensing Objectives contained in the Licensing Act 2003.

Yours faithfully,

Inspector Tom Budd
Waverley Neighbourhood Inspector



Waverley Borough Council
 The Burs, Godalming, Surrey
 GU7 1HR
 Telephone: 01483 523333
 Fax No: 01483 523118



Lounge Bar & Grill, High St, Godalming

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Scale 1/1250 Date 22/3/2011

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7.23 Licensing authorities may not seek to attach any terms, conditions, limitations or restrictions on the carrying on of licensable activities at such events under the authority of a temporary event notice. It is however desirable for licensing authorities to provide local advice about proper respect for the concerns of local residents; of other legislative requirements regarding health and safety, noise pollution or the building of temporary structures; of other necessary permissions, for example, with regard to road closures or the use of pyrotechnics in public places; with regard to local bye-laws; and the need to prevent anti-social behaviour by those attending. Premises users are not required to be on the premises for the entire duration of the event, but they will remain liable to prosecution for certain offences that may be committed at the premises during the temporary event if the event is not adequately managed/supervised including the laws governing sales of alcohol to minors. These matters may be covered in the licensing authority's statement of licensing policy.

POLICE INTERVENTION

7.26 The second and more important reason for the notification requirement is to give the police the opportunity to consider whether they should object to the event taking place on the grounds that it would undermine the crime prevention objective.

7.27 Such cases might arise because of concerns about the scale, location or timing of the event. However, in most cases, where alcohol is supplied away from licensed premises at a temporary bar under the control of a personal licence holder, (e.g. at weddings or small social, community, charitable or sporting events) this should not give rise to the use of these police powers. If the police do not intervene, they will still be able to rely on their powers of closure under Part 8 of the 2003 Act should disorder or noise nuisance arise subsequently.

7.28 The police may issue an objection notice within two working days of being notified. The licensing authority must consider the objection at a hearing before a counter notice can be issued, but it must restrict its

consideration to the crime prevention objective. It may not, for example, uphold a police objection notice on grounds of public nuisance or an objection notice given more than two working days after the temporary event notice is given. At the hearing, the police and the premises user may be heard by the relevant licensing committee. A hearing would not be necessary if the objection notice is withdrawn by the police.

7.29 The possibility of police intervention is another reason why event organisers should be encouraged by local publicity not to rely on giving the minimum amount of notice and to contact local police licensing officers at the earliest possible opportunity about their proposals.

7.30 The police may withdraw their objection notice at any stage if the proposed premises user agrees to modify the proposal to meet their concerns. For example, if the premises user agrees to modify the period during which alcohol may be sold. The licensing authority will then be sent or delivered a copy of the modified notice by the police as proof of their agreement, but they can subsequently withdraw it.